

# PART 1b: UKFS-CDT EDI MONITORING FORM

DOWNLOADING, USING AND FILLING IN THE VOLUNTARY EQUALITY, DIVERSITY AND INCLUSION FORM.

This EDI Form in Word format has editable fields that need to be populated in ‘Microsoft Word’, on either a PC or an Apple Mac. Remember this form is Voluntary.

Please follow the steps below to help you fill in the EDI Form successfully:

**STEP**

**1**

Please save the ‘UKFS-CDT – EDI form’ to your *desktop* or *documents* folder. Rename the document as follows, making sure to include your name at the end:

‘UKFS-CDT – EDI form <NAME>’

Your newly saved ‘UKFS-CDT – EDI form’ must then be opened in ‘Microsoft Word’ for the editable fields to work and for the form to be saved correctly.

**STEP**

**2**

Once the EDI form is successfully opened in ‘Microsoft Word’ you are ready to fill in the editable fields and complete your application. Once you have populated a field you can either ‘tab’ to the next field, or ‘mouse click’ to a chosen field. You can save your progress at any time.

**STEP**

**3**

Once you have completed, checked and are happy with the EDI form (even if completed partially), please then attach it to the University of Greenwich Online Admissions Portal. If you choose not to complete the EDI form, please do not attach it to the portal.

**STEP**

**4**

## Equality, diversity, inclusion (EDI) Monitoring Form

|  |
| --- |
| ADMINISTRATIVE USE ONLY |
| **APPLICATION NO.** | Click or tap here to enter text. |

## UKFS-CDT PhD Application 2023

This form aims to collect information which will not be used to assess your application. The form asks you to provide information about your nationality, and yourself including your background.

To ensure the CDT can comply with the funder’s rules, please ensure you complete the nationality status section of the form. The funders limit the proportion of international students appointed each year through individual doctoral training programmes to 30 percent of the total, please see full details [here](https://www.ukri.org/wp-content/uploads/2021/03/UKRI-170321-InternationalEligibilityImplementationGuidance.pdf). If you are not sure whether you would be deemed as a national or international student, please refer to the link above. Please note that the UKFS-CDT team cannot provide advice about your nationality status.

The EDI monitoring information section of the form is optional, you do not need to answer the questions. This data is used exclusively to ensure the UKFS-CDT advertising, shortlisting and recruitment of students whilst maintaining equality, diversity and inclusion (EDI). UKFS-CDT highly values EDI and is built into all process during student recruitment. We welcome applications from a diverse range of candidates regardless of age, disability, race/ethnicity, religion, sex, gender identity or sexual orientation.

The UKFS-CDT is committed to providing equal opportunities for everyone regardless of their background. We value diversity and lived experience, and acknowledge the under-representation of people from certain backgrounds.

In order to ensure we are doing all we can to encourage applications for people of all backgrounds we need to collect monitoring data. All answers will be treated confidentially and will not affect your application. Some questions will appear similar to those on the online application portal. This form was created to capture a broader range of data and complementary information.

### PERSONAL DETAILS

|  |  |
| --- | --- |
| FULL NAME | Click or tap here to enter text. |
| EMAIL ADDRESS | Click or tap here to enter text. |
| HOME ADDRESS LINE 1 | Click or tap here to enter text. |
| HOME ADDRESS LINE 2 | Click or tap here to enter text. |
| HOME ADDRESS LINE 3 | Click or tap here to enter text. |
| CITY | Click or tap here to enter text. | POST CODE | Click or tap here to enter text. |
| COUNTRY | Click or tap here to enter text. | DATE OF BIRTH (dd/mm/yy) | Click or tap to enter a date. |
| HOME TELEPHONE NUMBER | Click or tap here to enter text. | MOBILE TELEPHONE NUMBER | Click or tap here to enter text. |
| PREFERRED METHOD OF CONTACT | EMAIL |[ ]  MOBILE TELEPHONE |[ ]  HOME TELEPHONE |[ ]

### NATIONALITY STATUS

To ensure the team can adhere to the funder’s rules of limiting the proportion of international students appointed each year through individual doctoral training programmes to 30 percent of the total, please indicate your nationality.

To be classed as a home student, candidates must meet the following criteria: be a UK National (meeting residency requirements), or have settled status, or have pre-settled status (meeting residency requirements), or have indefinite leave to remain or enter. If a candidate does not meet the criteria above, they would be classed as an international student. Please see full details [here](https://www.ukri.org/wp-content/uploads/2021/03/UKRI-170321-InternationalEligibilityImplementationGuidance.pdf).

|  |  |
| --- | --- |
| HOME |[ ]  INTERNATIONAL |[ ]

### EDI MONITORING INFORMATION

#### WHICH OF THE FOLLOWING BEST DESCRIBES YOUR GENDER IDENTITY/GENDER IDENTITIES? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| FEMALE |[ ]  FEMALE - CISGENDER/CIS |[ ]  FEMALE -TRANSGENDER/TRANS |[ ]  GENDERFLUID |[ ]
| GENDERQUEER |[ ]  INTERSEX |[ ]  MALE |[ ]  MALE - CISGENDER/CIS |[ ]
| MALE - TRANSGENDER/TRANS\*NON-BINARY |[ ]  QUEER |[ ]  PREFER NOT TO SAY |[ ]   |  |
| PREFER TO SELF-DESCRIBE (PLEASE DESCRIBE) | Click or tap here to enter text. |

#### WHICH OF THE FOLLOWING BEST DESCRIBES YOUR SEXUAL ORIENTATION? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| ASEXUAL |[ ]  BI/BISEXUAL |[ ]  GAY MAN |[ ]  GAY WOMAN/LESBIAN |[ ]
| QUEER |[ ]  STRAIGHT/HETEROSEXUAL |[ ]  PANSEXUAL |[ ]  PREFER NOT TO SAY |[ ]
| PREFER TO SELF-DESCRIBE (PLEASE DESCRIBE) | Click or tap here to enter text. |

#### WHAT IS YOUR ETHNIC ORIGIN? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| ASIAN OR ASIAN BRITISH |[ ]  BANGLADESHI |[ ]  CHINESE |[ ]  INDIAN |[ ]
| PAKISTANI |[ ]  BLACK OR BLACK BRITISH |[ ]  AFRICAN |[ ]  CARIBBEAN |[ ]
| MIXED ASIAN AND WHITE |[ ]  MIXED BLACK CARIBBEANAND WHITE |[ ]  MIXED AFRICAN AND WHITE |[ ]  WHITE BRITISH |[ ]
| WHITE IRISH |[ ]  OTHER WHITE BACKGROUND |[ ]  ANY OTHER ETHNIC GROUP:ARAB |[ ]  ANY OTHER ETHNIC GROUP:GYPSY/TRAVELLER |[ ]
| PREFER NOT TO SAY |[ ]  ANY OTHER ETHNIC GROUP (PLEASE DESCRIBE) | Click or tap here to enter text. |
| OTHER ASIAN BACKGROUND (PLEASE DESCRIBE) | Click or tap here to enter text. |
| OTHER BLACK / AFRICAN / CARIBBEAN BACKGROUND (PLEASE DESCRIBE) | Click or tap here to enter text. |
| ANY OTHER MIXED / MULTIPLE ETHNIC BACKGROUND (PLEASE DESCRIBE) | Click or tap here to enter text. |

WHAT IS YOUR RELIGION OR STRONGLY HELD BELIEF, IF ANY? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| BUDDHIST |[ ]  CHRISTIAN |[ ]  HINDU |[ ]  JEWISH |[ ]
| MUSLIM |[ ]  SIKH |[ ]  SPIRITUAL |[ ]  NO RELIGION |[ ]
| PREFER NOT TO SAY |[ ]  I HAVE A RELIGION OR STRONGLY HELD BELIEF BUT PREFER NOT TO SPECIFY WHAT THIS IS |[ ]
| ANY OTHER RELIGION OR BELIEF (PLEASE DESCRIBE) | Click or tap here to enter text. |

#### DO YOU HAVE ANY CARING RESPONSIBILITIES? *(Please select one)*

|  |  |  |
| --- | --- | --- |
| YES |[ ]  NO |[ ]  PREFER NOT TO SAY |[ ]

#### WHAT TYPE OF SCHOOL DID YOU ATTEND FOR THE MAJORITY OF YOUR TIME BETWEEN THE AGES OF 11-16? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| INDEPENDENT/FEE |[ ]  SELECTIVE STATE |[ ]  NON-SELECTIVE STATE |[ ]  OUTSIDE THE UK |[ ]
| DON’T KNOW |[ ]  PREFER NOT TO SAY |[ ]   |

#### DID YOU RECEIVE FREE SCHOOL MEALS WHEN YOU ATTENDED SCHOOL BETWEEN THE AGES OF 11-16? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| YES |[ ]  NO |[ ]  OUTSIDE THE UK |[ ]  DON’T KNOW |[ ]
| PREFER NOT TO SAY |[ ]   |

#### WHAT LEVEL OF UNIVERSITY DEGREE COURSE OR EQUIVALENT, HAD ANY OF YOUR PARENTS OR GUARDIANS COMPLETED WHEN YOU WERE 18 YEARS OLD? *(Please select one)*

|  |  |  |  |
| --- | --- | --- | --- |
| GRADUATE |[ ]  MASTERS |[ ]  DOCTORATE |[ ]  NONE OF THE PREVIOUS |[ ]
| PREFER NOT TO SAY |[ ]   |

#### IF THERE IS ANY OTHER INFORMATION ABOUT YOUR BACKGROUND WHICH YOU FEEL IS RELEVANT, PLEASE TELL US HERE (E.G. CAREER BREAKS)?

|  |
| --- |
| Click or tap here to enter text. |