Logo

Description automatically generated

# PART 1c: UKFS-CDT REFEREE FORM

DOWNLOADING, USING AND FILLING IN YOUR REFEREE FORM.

This REFEREE form in Word format has editable fields that need to be populated in ‘Microsoft Word’, on either a PC or an Apple Mac. Please follow the steps below to help you fill in the REFEREE form successfully:

**STEP**

**1**

Please save the ‘UKFS-CDT - REFEREE form’ to your *desktop* or *documents* folder. Rename the document as follows, making sure to include your name at the end:

‘UKFS-CDT – REFEREE form <NAME>’

Your newly saved ‘UKFS-CDT – REFEREE form’ must then be opened in ‘Microsoft Word’ for the editable fields to work and for the form to be saved correctly.

**STEP**

**2**

Once the REFEREE form is successfully opened in ‘Microsoft Word’ you are ready to fill in the editable fields and complete your application. Once you have populated a field you can either ‘tab’ to the next field, or ‘mouse click’ to a chosen field. You can save your progress at any time.

**STEP**

**3**

Once you have completed, checked and are happy with your REFEREE form, please then attach it to the University of Greenwich Online Admissions Portal.

**STEP**

**4**

## UKFS-CDT REFEREE FORM - PhD application 2022/2023

|  |  |
| --- | --- |
| ADMINISTRATIVE USE ONLY | |
| **APPLICATION NO.** | Enter app no… |

### Please provide 2 referee details. Ideally one of the two is an academic referee.

### REFEREE ONE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF REFEREE | Click or tap here to enter text. | | | | | |
| EMAIL ADDRESS | Click or tap here to enter text. | | | | | |
| ADDRESS LINE 1 | Click or tap here to enter text. | | | | | |
| ADDRESS LINE 2 | Click or tap here to enter text. | | | | | |
| ADDRESS LINE 3 | Click or tap here to enter text. | | | | | |
| CITY | Click or tap here to enter text. | | | | POSTCODE | Click or tap here to enter text. |
| COUNTRY | Click or tap here to enter text. | | | | TELEPHONE NUMBER | Click or tap here to enter text. |
| ORGANISATION NAME | | Click or tap here to enter text. | | | | |
| POST / OCCUPATION / RELATIONSHIP TO APPLICANT | | | Click or tap here to enter text. | | | |
| HOW LONG HAVE YOU KNOWN THIS APPLICANT / REFEREE? | | | | Click or tap here to enter text. | | |

**REFEREE TWO**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF REFEREE | Click or tap here to enter text. | | | | | |
| EMAIL ADDRESS | Click or tap here to enter text. | | | | | |
| ADDRESS LINE 1 | Click or tap here to enter text. | | | | | |
| ADDRESS LINE 2 | Click or tap here to enter text. | | | | | |
| ADDRESS LINE 3 | Click or tap here to enter text. | | | | | |
| CITY | Click or tap here to enter text. | | | | POSTCODE | Click or tap here to enter text. |
| COUNTRY | Click or tap here to enter text. | | | | TELEPHONE NUMBER | Click or tap here to enter text. |
| ORGANISATION NAME | | Click or tap here to enter text. | | | | |
| POST / OCCUPATION / RELATIONSHIP TO APPLICANT | | | Click or tap here to enter text. | | | |
| HOW LONG HAVE YOU KNOWN THIS APPLICANT / REFEREE? | | | | Click or tap here to enter text. | | |